

# ORDER FORM FOR Minnesota City Information



The League of Minnesota Cities compiles information on Minnesota cities and city officials and offers this information for purchase.

- City information is continually updated in the League's database; your order will contain the latest information as of the date your order is run.
- All prices effective as of May 2025; prices are subject to change and will be charged at the current rate at the time the order is placed.

## BASIC CITY INFORMATION



**\$100**

Basic city information is provided as a Microsoft Excel file that includes the following information for all Minnesota cities:

- City name
- Mailing address
- City, state, zip code
- General city phone number
- General city email
- City website address
- Population
- County
- Legislative district
- County election year and month
- City hall business hours
- Council meeting schedule

## OPTIONAL: ADD CITY ROLES\*

**\*You must purchase the Basic City Information in order to add city roles.**

For an additional fee, you can add city roles to Basic City Information Microsoft Excel file. Select from the following city role options, which include the person's name and title in applicable cities.

- ☐ **\$25: Attorney** (includes affiliated company/address if not a city employee)
- ☐ **\$25: Chief Appointed Official** (City Manager, Administrator, Asst. Admin, Clerk, Dep. Clerk)
- ☐ **\$75: Council Members**
- ☐ **\$25: Engineer** (includes affiliated company/address if not a city employee)
- ☐ **\$25: Fire Chief**
- ☐ **\$25: Mayor**
- ☐ **\$25: Parks and Recreation Director**
- ☐ **\$25: Police Chief**
- ☐ **\$25: Public Works Director**

## FEES:

Basic city information: \$100

Optional city role(s) +\$ \_\_\_\_\_

20% discount for League members or Business Alliance Program members (qualifying businesses listed at [www.lmc.org/sponsors](http://www.lmc.org/sponsors)) —(\$ \_\_\_\_\_)

**Total** \$ \_\_\_\_\_

## PAYMENT OPTIONS: (Advance payment is required)

- ☐ Check (payable to League of Minnesota Cities)
- ☐ Credit Card (after order is processed, info will be emailed indicating how the person named on this order form can make payment via a new or existing MyLMC account)

Name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

## FULFILLMENT INFORMATION:

- Allow at least 3 working days from receipt of payment for orders to be fulfilled.
- Completed orders will be emailed as Microsoft Excel files.

## TERMS:

The League of Minnesota Cities does its best to ensure accuracy of this service. We accept no responsibility or liability for incomplete or inaccurate information. If using the data for mailing purposes, data provided are intended for one-time use only.

☐ I agree to the terms above. Signature: \_\_\_\_\_

## RETURN COMPLETED ORDER FORM TO:

List Request, Debra Sisneros, League of Minnesota Cities, 145 University Avenue West, St. Paul, MN 55103-2044  
Phone: (651) 281-1200 • Fax: (651) 281-1299 • Email: [OfficeServices@lmc.org](mailto:OfficeServices@lmc.org)