**Notice of Interactive Technology Meeting, LMC Model Form**

*League staff thoughtfully develops models for your city’s consideration. Models should be customized as appropriate for an individual city’s circumstances in consultation with the city’s attorney. Helpful background information on this model may be found in the Information Memo* [*“City Options for Meeting Remotely.”*](https://www.lmc.org/resources/city-options-for-meeting-remotely/)

**NOTICE for Meeting pursuant to Minn. Stat. § 13D.02**

**City of \_\_\_\_\_\_\_**

**City Council Meeting**

**Notice of Meeting by Interactive Technology**

NOTICE IS HEREBY GIVEN that the City Council of the City of \_\_\_\_\_\_\_ will hold \_\_\_\_\_\_\_ *[fill type of meeting, like a special meeting, its regular meeting or an emergency meeting]* on \_\_\_\_\_\_\_ [*insert, day, month, year and time*] at \_\_\_\_\_\_\_ *[insert normal physical location*].

In accordance with the requirements of Minn. Stat. Section 13D.02, [*insert name of city council member*] will appear remotely via interactive technology from the following public location:

[*insert name and address of public location where member will attend remotely via interactive technology].*

Members of the public may monitor the meeting by \_\_\_\_\_\_\_. *[insert information regarding monitoring the meeting]*

*[If this is a notice for a special meeting, then include the special meeting purpose description here]*: