**Amending an Existing Ordinance Template, LMC Model Ordinance**

*League staff thoughtfully develops models for your city’s consideration. Models should be customized as appropriate for an individual city’s circumstances in consultation with the city’s attorney. Helpful background information on this model and on the requirements for providing notice of a proposed ordinance amendment may be found in the Handbook chapter on [Meetings, Motions, Resolutions, and Ordinances.](https://www.lmc.org/resources/handbook-for-minnesota-cities-chapter-7-meetings-motions-resolutions-and-ordinances/)*

**This icon marks places where the city must customize the model. They offer additional provisions, optional language, or comments for your consideration. The icon, and language you do not wish to include, should be deleted from this model before use. Make other changes, as needed, to customize the model for your city.**

**ORDINANCE NO.** **\_\_\_\_\_**

**AN ORDINANCE AMENDING ORDINANCE NO.** **\_\_\_\_\_ ADOPTED ON \_\_\_\_\_, AND TITLED “AN ORDINANCE RELATING TO \_\_\_\_\_.”**

*Alternatively, if not amending an entire ordinance you might insert instead “****SECTION*** ***\_\_\_\_\_ OF ORDINANCE NO.*** ***\_\_\_\_\_”*** *in the first blank*.

**The City Council of \_\_\_\_\_, Minnesota ordains:**

**Section 1.** Ordinance No. \_\_\_\_\_ adopted on \_\_\_\_\_ and titled “An ordinance \_\_\_\_\_” is amended to read:

*or insert “Section* *\_\_\_\_\_ of Ordinance No.* *\_\_\_\_\_” in the first blank if not amending the entire ordinance*.

**Section** \_\_\_\_\_.

*Repeat the ordinance, section, or subsection as it will read when amended.*

**Section** \_\_\_\_\_. This ordinance becomes effective from and after its passage and publication.

*Alternatively, you may specify a date after its passage and publication*.

Passed by the City Council of \_\_\_\_\_\_\_, Minnesota this \_\_\_\_\_ day of Month, Year.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor

Attested:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City Clerk